# Cuyamaca College

**Classified Senate Executive Board Meeting Minutes Wednesday, April 24, 2019**

**2:30PM-4:00PM**

**Location: Building A, Room Conference**

## Call to Order 2:40

* 1. Ari Ahmadian (*President*)

Veronica Nieves *(VP)*

Jennifer Moore (*Senator)*

Natalija Worrell (*Senator*)

Taylor Roose (*Classified guest*)

Anne Krueger *(Guest*)

Sahar Abushaban (*Guest*)

Francisco Gonzalez (*Guest*)

* 1. Agenda additions/deletions/revisions
  2. Approval of minutes from February meeting- APPROVED

## Action Items

## N/A

1. **Communications/Discussion Items**

* ***Website Redesign Presentation- Anne Krueger***

a.) May 31st is the deadline to update the current website before the move to a new program-OMNI Update. The new website will be more student-centered, but all current content will be moved over. The focus is on the content and navigation primarily of the top 20 webpages. It is advised that all Cascade users update all of the content on their pages, or delete what no longer needs to be there, before the end of May to ensure a more seamless transition. If any content is updated on Cascade after May 31st, you may need to work with website support on our campus to get it moved over. The content migration should last for one month. The goal is to be finished with by June 30th. There will be a lot of training from Civilian on the new website, and it is reported to be much more straightforward and user friendly.

* ***Facilities Updates- Sahar Abushaban, Francisco Gonzalez***

1. Sahar and Francisco provided updates on all construction projects currently underway, and those to be started within the next year or so. There were discussions regarding the implications for our students and staff due to construction zones, and parking closures at various points on campus. Updates will be sent out to communicate these closures and projects via the President’s newsletter, and possibly via Webadvisor and Canvas. In addition, on the “About Us” portion of the website, there is a “construction news” page that will be used to highlight important construction related announcements and updates.

There will be a Town Hall BBQ planned to showcase all of the upcoming improvements and provide an open forum for employees to ask questions about all projects.

* ***Senate Updates***

a.) May Elections materials will be sent out at the beginning of May. The hope is that there would be a new e-board announced at the May 15th Senate meeting. If elections are not solidified by then, the June 26th meeting will be used to formally announce results. July 1st is the official start date for the new Executive Board.

b.) Classified Employee Appreciation Week is May 20-24. Senate, CSEA and HR are partnering to plan and coordinate the week’s events. There is an activity being planned for every day of the week, some HR led, some just food/quick snack ideas. An email will go out outlining the activities in more depth to all classified soon.

* b.) End of Year Celebration and Retiree Recognition event- will take place on May 31st from 3-5pm. It will replace the Cuyamaca “after-commencement party”, and will be a way for retirees and Emeriti to be honored.
  1. **Committee Updates-**

***CCC Updates:***

1. *Acceleration*
2. *Guided Student Pathways-*

* Districtwide Guided Pathways Forum will take place on May 24th.
* Sophie Armenta will come to Senate during the May 15th meeting to talk about Guided Pathways, the progress made, and the vision moving forward. Because many classified expressed an interest in learning more about Guided Pathways via the Guided Pathways survey results, it will be open to all classified and will be advertised widely.

1. *Organizational Health*

* *Updated College Governance Handbook*
* *Participatory Governance Redesign Updates*
* *HRAC Updates-* Natalija spent 3 days working with HRAC on its vision and goal for the committee, great skills were gained on working collaboratively within the committee.
  1. **Treasurer Report-**if applicable.

**Additional Instructions:** Next Meeting- May 15, 2019, 3:00-4:30pm. Tentative location -A112.